



Tennessee Building Officials Association

2025 Memorial Scholarship Application

**To be completed and forwarded to the Scholarship Committee Chair by
COB March 21st at 5 pm ET**

Please send application to:

Elizabeth Reed
City of Piperton
ereed@pipertontn.com

Purpose of Scholarship:

This scholarship is offered with the intention of assisting persons who have a sincere interest in continuing their education. Applicant **MUST** be an employee or dependent of an employee of a Tennessee Building Department that is an active member of TBOA. An active member is a government unit or agency engaged in administration, formation, and enforcement of codes and ordinances relating to building construction.

Value:

Scholarships may be awarded in various amounts at the discretion of the Scholarship Committee and the TBOA Board depending on the amount of funds available and number of applicants each year. Funds awarded to scholarship recipients will be disbursed to applicant's higher education facility of choice. The applicant will provide the name of the person, higher education office, and address to which the scholarship shall be submitted.

Consideration for Scholarship:

The applicant will be considered on the following points:

- Financial need based on family's gross income.
- Grade point averages as provided by the school.
- How the scholarship will be utilized by the applicant.
- Recommendations, civic, school, and personal achievements.

Name of Applicant: _____

Address: _____

Email: _____

Phone: _____

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Please choose your status below:

___ My parent is actively employed in a building department in the state of Tennessee. I am a legal dependent of said parent.

___ My grandparent parent is actively employed in a building department in the state of Tennessee. I am a legal dependent of said grandparent.

___ My legal guardian is actively employed in a building department in the state of Tennessee. I am a legal dependent of said legal guardian.

___ I am a current employee of a building department in the state of Tennessee and will be pursuing higher education.

Name of the institute of higher learning the applicant will be attending. (Letter of acceptance or evidence of enrollment must be provided with this application).

Name: _____

Address: _____

Parent/Grandparent/Guardian's full name (if applicable):

Address: _____

Other dependents living at home (attached additional sheets if needed):

Name: _____ **Age:** _____

Name: _____ **Age:** _____

Name: _____ **Age:** _____

Name of the Building Department/Code Inspection Agency and the parent's, grandparent's, guardian's, or applicant's position within said department.

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***Family's Total Gross Income per Year:** _____

*\$10,000 of gross family income will be deducted for each dependent other than the applicant when reasonable proof that each is a legal dependent.

Attach copy of Parent/Grandparent/Guardian/Guardian's most recent federal income tax filing **with all SSN's blacked out**. In lieu of a federal tax return, a notarized statement reflecting the gross family income as shown on the most recent federal tax return is acceptable.

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TBOA Scholarship Submittal Checklist

PLEASE NOTE THAT THIS IS A CHECKLIST ONLY TO ASSIST WITH THE APPLICATION PROCESS. ALL REQUIRED DOCUMENTS MUST BE RECEIVED WITH THIS APPLICATION. MISSING DOCUMENTATION WILL NEGATE THE APPLICATION AND WILL NOT BE CONSIDERED BY THE SCHOLARSHIP COMMITTEE.

Totally complete the scholarship application.

If a line does not apply to you, put N/A on that line.

_____ Letters of Recommendation (minimum of two).
(Teachers, Church, Personal Friends, Professional (Manager, colleague, co-worker))

_____ Official transcripts with ACT/SAT scores (Not over 2 years old).
REQUIRED ONLY FOR LEGAL DEPENDENTS GRADUATING HIGH SCHOOL

_____ Grade point average as provided by the High School or if currently attending a postsecondary school, then from that college, university, or technical school.

_____ Written statement from applicant of how the scholarship will be utilized.

_____ For legal dependents, a Copy of Parent's/Grandparent/Guardian's most recent Federal Income Tax Filing indicating that applicant is a legal dependent of said Parent's/Grandparent/Guardian.

_____ Evidence of the family's total gross income. This can be the previous year's tax return or a notarized statement.

_____ A list of activities and achievements, both current and past.

- Identify current or past achievements/involvement.
- If possible, attach copies of certificates, letters of appreciation, articles, etc.
- These activities and achievements include school, civic, church, and any other extracurricular activities.
- Include offices held, memberships in organizations and participation in any other activities you feel are important.
- Identify each as past or current involvement.

I certify that the information stated above is complete and accurate to the best of my knowledge.

Signature

Date